

Sarah E. Wise

Experience

2014 – Present North American Analytical Labs, Inc. Abilene, TX

Office Manager/ Licensed Asbestos Inspector

Provide administrative office support for an asbestos consulting firm. This includes data entry, invoicing, scheduling, coordinating with multiple clients and contractors for abatement projects, and report formulations. Also conduct asbestos building inspections. This includes scheduling, sample collection, and report formulation.

2004-Present Cisco College -Abilene Education Center Abilene, TX

Biology/Anatomy Professor

Courses taught include anatomy and physiology I and II lecture and lab as well as general biology for science majors.

Courses are taught using a variety of teaching styles including power point lectures, group discussion, debate, and hands-on activities.

Cisco College Certified in distance and online courses.

Created an online general biology I and II hybrid course taught in conjunction with the face-to-face lab courses.

Active in multiple committees.

1999-2004 DeSoto High School DeSoto, TX

Science Teacher

Courses taught include: Physical Science (IPC), Biology I and Biology Pre-Advanced Placement

1998-1999 Abilene State School Abilene, TX

Staff Physical Therapist

Performed evaluations and treatments of residents of the state school.

Taught safety training course for new physical therapists and other employees.

Education

2000-2001 University of Texas Arlington, TX
(Secondary Teacher Certification)

1996-1998 Texas Tech University Lubbock, TX
(Masters Degree: Physical Therapy)

1994-1995 Southwest Texas State University San Marcos, TX

1994 (Summer) Tarleton State University Stephenville, TX

1992-1994 Cisco Junior College Cisco, TX
(Associate of Arts Degree)

